

" Pride of the City " POLICE D.A.V. PUBLIC SCHOOL

Ambala City. Phone : 0171-2553716, 2440101 Website : <u>www.pdavpublicschool.com</u>, e-mail : <u>vikas.kohli@ymail.com</u>

Date : 28-03-2015

Dear Parents

It is our pleasure to have your child with us. I congratulate you on the success of your ward in the examination.

Parent Teacher co-operation is essential to ensure the complete and harmonious development of the child's personality.

Let we at school and you at home; create for our children an environment which is conducive for their growth into integrated personalities. Kindly help us in ensuring the following:

> The new session will start from 2^{nd} April 2015.

School Timings:

| Monday to Saturday | Nur. to U.KG. | 8:00 A.M. to 12:00 Noon |
|--------------------|---------------|-------------------------|
| | Ist to XII | 8:00 A.M. to 2:00 P.M. |

- Students must be punctual. Parents should see that their ward must reach the school ten minutes before school time.
- Students must come in proper, smart and neat uniform.
- Parents must ensure that the child maintains personal hygiene, sleep for 8 hours daily, has a balanced diet and avoids consumption of ice creams and eatables from road side vendors.
- Students should also bring fruits in their Tiffin. Junk food should be avoided.
- Second Saturday of every month will be a holiday.
- Parents must ensure that their ward should not miss their scholastic and co-scholastic assessments as these are the integral part of Continuous and Comprehensive Evaluation (CCE).

The school will observe following schedule for fee collection in Session – 2015-16 Parents are requested to deposit school fee at Indian Overseas Bank, Police Lines, Ambala City as per the following schedule strictly.

| Bank Timings | Monday to Friday | : 10:00 a.m. to 2:00 p.m. | |
|---------------------|------------------|--------------------------------|--|
| | Saturday | : 10:00 a.m. to 12:00 noon | |
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| D | ate | Fee Month | |
| 1 - 1 | 5 April | fee for April & Annual Charges | |
| 1 - 15 May | | fee for May, June, July | |
| 1 - 1 | 5 Aug. | fee for Aug., Sept., Oct. | |
| 1 - 15 Nov. | | fee for Nov., Dec. | |
| 1 - 15 Jan. | | fee for Jan., Feb., March | |

Parents are requested to submit the dues as per schedule otherwise fine will be charged as per rules.

Parents who want to avail the school-transport facility must register their ward's name at the transport-counter. The facility will be available on first come first serve basis.

Your kind co-operation is solicited to make the new session successful.

Yours truly

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(Dr.Vikas Kohli) Principal