## DAV MODEL SCHOOL, DURGAPUR, W.B.

Date : 07.05.2020

## NOTICE

Dear Parent,

In-house DAV CMC Books for Classes IV to VIII and newly admitted students of UKG to III for the session 2020 – 2021 shall be distributed to the parents as per the SOPs' and safety protocol issued by the Local Administration which should be strictly adhered by all.

## Guidelines to be followed by parents during book distribution :

- 1. Only one parent to report to school as per their schedule and time.
- 2. Students not to accompany parent. Entry of students will not be allowed.
- 3. Parent to wear mask. Entry to the school campus will not be allowed without mask.
- 4. Parent to bring Identity Card of their ward of the last session (2019 2020) for entry.
- 5. Social and physical distancing is to be observed.
- 6. Payments can be made through debit / credit cards through POS or it can be paid in cash also.
- 7. Those paying in cash should bring the exact amount to avoid delay and facilitate prompt delivery.
- 8. Books will be issued from four different counters to avoid crowd.

Please abide by the instructions to serve you better.