# Important Information

#### AT A GLANCE

SCHOOL TIMINGS

Monday - Friday	
Nursery - Class I (TP Block)	8:30 a.m 12:30 p.m.
Class II - Class V (ND Block)	7:55 a.m 1:50 p.m.
Class VI - Class XII (ND Block)	7:55 a.m 2:00 p.m.
Saturday	
Class VI - Class XII (ND Block)	7:55 a.m 2.00 p.m.
	(Regular school)

Kindly Note:

- i) Classes Nursery V will observe a holiday on all Saturdays and 2nd Saturday of the month will be observed as a holiday for the whole school. But students of Classes II-V selected for 'I Quest' and 'Adopt a child' will attend classes on Saturday from 8:00 a.m. to 10:00 a.m.
- ii) Entry to school is closed sharp at 7:55 a.m. Late comers will be sent back home.

### VISITING HOURS

Principal	8:30a.m10:00 a.m.	
(ND Block)		
Class Nursery-1 (TP Block)	8:00 a.m.to 8:30 a.m.	
Classes II - V	2.00 p.m to 2.20 p.m.	
Teachers (only on Saturdays on prior appointment)		
Classes VI - XII	2.00 p.m to 2.20 p.m. (all working days)	

Counsellor & Special Educator (with appointment only)

### PARENT TEACHER MEETING (PTM)

#### Kindly note:

- i) PTM, virtually/physically will be held as and when required.
- ii) It is a must for parents to attend the PTM to discuss the performance of the student in all respects to develop a good understanding.
- Date and time will be notified prior to the meeting.

## FEE DEPOSITION

As per CBSE circular for promotion of cashless transaction in the CBSE Affiliated Schools, parents are required to pay the fee through online, ECS or drop cheque in the box at the main gate. For any query, contact school reception between 8.30 a.m. to 10.00 a.m.on all working days.

### Kind note:

- After due date i.e. 20th of every month a fine of Rs. 50/- will be charged till last date of the month and beyond that Rs. 100/- upto the 10th of 2nd month, Rs. 150/- up to 20th of 2nd month and Rs. 200/- up to last date of second month.
- Name of the student will be struck off for non-payment of fee after two months.
- School transport service cannot be discontinued in the mid-session. Once opted for school transport, charges shall be paid till the end of the session.
- ECS (Electronic Clearing System) is available for collection of fees. Necessary details can be collected from the fee counter.

### Summer Uniform

### SCHOOL UNIFORM

### Classes Nursery to V (Boys & Girls)

- 1. Check Shirt Half Sleeves
- 2. Full Pant
- 3. Green Belt
- 4. Socks
- 5. Sports Dress for Nursery to Class I.
- House Dress T-Shirt & Lower for Classes II – V
- 7. School Shoes Liberty Brown Colour.

#### Classes VI to XII (Boys)

- 1. CheckShirt
- 2. Full Pant
- 3. Green Belt
- 4. Socks
- 5. House Dress T-Shirt & Lower
- 6. School Shoes Liberty Brown Colour.

### Classes VI to XII (Girls)

- 1. Kurta with Check print
- 2. Salwar with Check print
- 3. Socks
- 4. School Shoes Liberty Brown Colour.
- 5. House Dress T-Shirt & Lower.

### Winter Uniform

#### Boys

- 1. CheckFull-Sleeves Shirt
- 2. Fawn Woolen Pant
- 3. Sleeveless Maroon Sweater
- 4. Maroon Blazer
- 5. Fawn Woolen Socks
- 6. School Shoes Liberty Brown Colour.
- 7. House Dress-T-shirt & Lowers

### Girls

- 1. Salwar with Check print
- 2. Kurta with Check print
- 3. Sleeveless Maroon Sweater
- 4. Maroon Blazer
- 5. Fawn Woolen Socks
- 6. School Shoes Liberty Brown Colour.
- 7. House Dress-T-shirt & Lowers